



## LIQUOR POLICY

Any event in the Global Hub for faculty, students and/or staff (including student group events, non-student group events, and faculty or staff sponsored events) must receive prior approval to serve alcohol from Facilities, who will seek input from appropriate senior department leaders. All requests will also be coordinated through FLIK.

### POLICY GUIDELINES

- Alcohol may only be served in the building when it is integral to the educational purpose of the class or event and/or the school mission (this includes events held by faculty or staff in any space in the building inclusive of but not limited to classrooms).
- In the case where alcohol is authorized, beer and wine are the only permitted alcoholic beverages in the building. Only approved high-level University and Kellogg events are permitted to have a full liquor bar.
- Student bars (MBA and PhD) are limited to 2 hours of bar service. An exemption will be required for this time to be extended and should be coordinated through Global Hub facilities, contingent on approval from an appropriate senior leader. For any student bar event that has received approval for an extension, drink tickets will be required for the event.
- No alcohol may be served for any event prior to 5 pm without prior approval.
- No alcohol may be served for events that include MBA students if any class is in session, or if any class will still take place in the building on that date, without prior approval.
- Alumni and Advancement events that are scheduled through the Special Events team in the Global Hub will be allowed a full bar.
- For events in public spaces, if alcohol is served, non-alcoholic beverage options as well as food must be provided.
- Due to the fact the Global Hub has a liquor license, it is required that FLIK provide all alcoholic beverages, all bartender(s), and all food service staff. Per Illinois Liquor Commission Regulations no donated alcohol will be allowed.
- Individuals or groups may not purchase their own alcohol and bring it into the building as this is a violation of the Northwestern Alcohol Policy. Individuals and groups are responsible for being familiar and in compliance with the [Northwestern Alcohol Policy](#).
- **Per the Northwestern policy**, "...federal laws mandate the creation and maintenance of academic and working environments free from illicit drug use and alcohol abuse. Northwestern University fully supports the objectives of these laws and their companion regulations. Northwestern University policy prohibits the unlawful possession, use or distribution of alcohol, cannabis or other illicit drugs by its students and employees on University property, as part of any University activities, in vehicles owned or operated by the University, or at any work site or other location where University duties are being performed by Northwestern employees. The use of alcohol and other drugs may pose serious health risks and, moreover, is related to secondhand effects, including absenteeism, poor academic performance, crime, and illness or injury. Questions about this notice or the policy can be sent to [university.compliance@northwestern.edu](mailto:university.compliance@northwestern.edu)."